

4 - 9 Herschel Close RTM Company Limited

Report of the Directors and unaudited Financial Statements for the year ended

31 December 2017

Company limited by guarantee No 06448667

4 - 9 Herschel Close RTM Company Limited

FINANCIAL STATEMENTS

YEAR ENDED 31ST DECEMBER 2017

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REPORT OF THE DIRECTORS

YEAR ENDED 31ST DECEMBER 2017

The Director submits his report together with the financial statements for the year ended 31st December 2017.

PRINCIPAL ACTIVITIES

The principal activity of the company is to manage, maintain and administer land and buildings at 4 - 9 Hershel Close, Swindon. The company is a "Right To Manage" (RTM) company operating under the standard RTM Articles of Association as determined by the Commonhold and Leasehold Reform Act 2002.

BUSINESS REVIEW

During the year a door access control system was fitted to the building, the window cleaning contractor was changed saving £282 per year, the electricity supplier changed saving nearly £200 per year and a deposit account opened to receive interest on service charge funds.

During 2018 the company will seek to provide communal WiFi access to residents, clean the communal carpets and change bank account to remove bank charges as an overhead expense.

The service charge for the year to 31 December 2017 was £764 per property (2016: £700). In 2018 the service charge will be £862 with a discount of £60 available if the total for the year is paid prior to 1 January 2018.

AUDIT

The company has taken advantage of The Companies Act 2006 (Audit Exemptions) Section 477.

SERVICE CHARGE ACCOUNTS

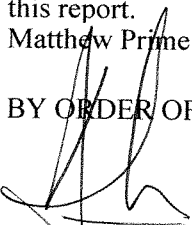
The directors have produced the statutory accounts for the year on a consistent basis to show the service charge accounts passing through the company as they consider the company is acting as a principal rather than

DIRECTOR

The director shown below has held office during the whole of the period from 1 January 2017 to the date of this report.

Matthew Prime

BY ORDER OF THE BOARD


John R. Morris FCMA CGMA MIRPM
Company Secretary

1 January 2018

Registered Office:
15 Windsor Road
Swindon
SN3 1JP

Registered in England No 06448667
www.hershelclose.rmweb.site

4 - 9 HERSCHEL CLOSE RTM COMPANY LIMITED

Registered Number 06448667

Income Statement

For the year ended 31 December 2017

		2017	2016
	Notes	£	£
TURNOVER	2	4,584	4,208
Administrative expenses	10	(4,130)	(4,690)
RETAINED SURPLUS/(DEFICIT) FOR THE FINANCIAL YEAR	7	454	(482)

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Balancing Statement as at 31 December 2017		31st December 2017		31st December 2016	
	Notes	£	£	£	£
CURRENT ASSETS					
Cash at Bank		4,625		4,265	
Debtors	3	<u>959</u>		<u>861</u>	
		5,584		5,126	
CREDITORS					
Amounts falling due within one year	4	<u>(452)</u>		<u>(480)</u>	
NET CURRENT ASSETS			5,132		4,646
TOTAL ASSETS LESS CURRENT LIABILITIES			<u><u>5,132</u></u>		<u><u>4,646</u></u>
RESERVES					
Service charge reserves	7		5,132		4,646
Leaseholders' Funds			<u><u>5,132</u></u>		<u><u>4,646</u></u>

- a. For the year ending 31 December 2017 the company was entitled to exemption from audit under section 477 of the Companies Act 2006.
- b. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.
- c. The directors acknowledge their responsibility for:
- i. ensuring the company keeps accounting records which comply with Section 386; and
 - ii. preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and of its profit or loss for the financial year, in accordance with the requirements of section 393, and which otherwise comply with the requirements of the Companies Act relating to accounts, so far as is applicable to the company.

Matthew Prime



Director

The financial statements were approved by the director on 1 January 2018.

4 - 9 HERSCHEL CLOSE RTM COMPANY LIMITED

Registered Number 06448667

NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2017**1 ACCOUNTING POLICIES****Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the financial Reporting Standard for Smaller Entities (effective January 2015).

2 TURNOVER

Turnover represents the amounts derived from the provision of services during the year, exclusive of value added tax.

	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Service Charges	4,584	4,200
Other income	0	8
	<u>4,584</u>	<u>4,208</u>

3 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Trade Debtors (<i>outstanding Service Charges</i>)*	597	433
Payments in advance (<i>prepaid insurance cover</i>)	362	428
	<u>959</u>	<u>861</u>

* No 8 £597

4 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Accrued expenses (costs not yet paid)	299	480
Service Charges received from leaseholders in advance	153	0
	<u>452</u>	<u>480</u>

5 TRANSACTIONS WITH DIRECTOR**Matthew Prime**

	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Amount owing to company brought forward	0	169
Service charges incurred in year	2,292	2,100
Payments received by company	(2,292)	(2,269)
Amount owing to company at year-end	<u>0</u>	<u>0</u>

6 INTEREST RECEIVABLE

	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Bank Interest	32	0

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NOTES TO FINANCIAL STATEMENTS FOR YEAR ENDED 31ST DECEMBER 2017

7 SERVICE CHARGE RESERVES

	Total
	£
As at 1st January 2017	4,646
Surplus for the year (note 10)	486
As at 31st December 2017	<u>5,132</u>

The director considers that the company should aim to maintain service charge reserves at a level similar to two years of service charge income to meet unexpected expenditure requirements.

8 Reconciliation of operating surplus to operating cash flows	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Operating surplus/(deficit)	454	(482)
(Increase)/decrease in debtors (note 3)	(98)	45
(Decrease)/increase in operating creditors (note 4)	(28)	236
Net cash inflow/(outflow) from operating activities	<u>328</u>	<u>(201)</u>

9 Analysis of changes in cash during the year.	<u>31.12.17</u>	<u>31.12.16</u>
	£	£
Balance brought forward	4,265	4,466
Net cash inflow/(outflow)	360	(201)
Balance at year-end	<u>4,625</u>	<u>4,265</u>

The following note does not form part of the statutory accounts:

10 Detailed Income and Expenditure	<u>31.12.17</u>	<u>31.12.16</u>
	Total	Total
	£	£
Total Income (note 2)	4,584	4,208
Maintenance - electrical	-	(530)
Maintenance - other	(115)	(98)
Maintenance - door access control system	(790)	-
Window cleaning	(150)	(432)
Internal cleaning	(624)	(864)
Emergency light testing	-	(216)
Grounds maintenance	(432)	(432)
Communal electricity	(135)	(333)
Accountancy	(240)	(200)
Management fees	(900)	(887)
Insurance	(599)	(607)
Sundry	(58)	(12)
Companies House fee	(13)	(13)
Bank charges	(74)	(66)
	<u>(4,130)</u>	<u>(4,690)</u>
Operating surplus/(deficit)	<u>454</u>	<u>(482)</u>
Add interest received (note 6)	32	0
To service charge reserves (note 7)	<u>486</u>	<u>(482)</u>